



No.SORI(S&GAD)1-30/2003
GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT (REGULATION WING)

Dated Lahore the 4th July, 2016

To

1. The Senior Member, Board of Revenue, Punjab.
2. The Chairman, Planning & Development Board, Lahore.
3. The Principal Secretary to Governor of the Punjab.
4. The Principal Secretary to Chief Minister, Punjab.
5. All the Administrative Secretaries in the Punjab.
6. The Provincial Police Officer, Punjab.
7. The Chairman, TEVTA Punjab, Lahore.
8. All Commissioners in the Punjab.
9. All Heads of Attached Departments in the Punjab.
10. All District Coordination Officers in the Punjab.
11. The Secretary Provincial Assembly, Punjab.
12. All Heads of Autonomous Bodies in the Punjab.
13. The Secretary, Punjab Public Service Commission, Lahore.
14. The Secretary, Provincial Ombudsman Punjab, Lahore.
15. The Registrar, Lahore High Court, Lahore.
16. The Registrar, Punjab Service Tribunal, Lahore.
17. The Secretary, Chief Minister's Inspection Team, Lahore.
18. The Accountant General, Punjab, Lahore.
19. All District Accounts Officers in the Punjab.

SUBJECT: SURRENDERING THE SERVICES OF OFFICERS/OFFICIALS

I am directed to refer to the subject noted above and to state that it has been observed by the Competent Authority that the officers / officials posted by the S&GAD are surrendered by the District Coordination Officers concerned and other officers in the Secretariat as well as field on certain grounds including inefficiency and poor performance on their part.

2. In this regard, kind attention is invited towards section 2(k) of Punjab Employees Efficiency, Discipline and Accountability Act, 2006, which reads as under:-

"2(k) 'inefficiency' means failure to -

- (i) efficiently perform functions assigned to an employee in the discharge of his duties; or
- (ii) qualify departmental examination in three consecutive attempts."

3. The competent authority has expressed concern over tendency of surrendering the services of officers / officials on account of inefficiency and poor performance instead of proposing to initiate disciplinary proceedings against them by the competent authority.

4. Since, it is the jurisdiction of the competent authority to post/transfer the officers/officials at different positions, therefore, only the same authority can transfer/withdraw the services of such officers/officials.

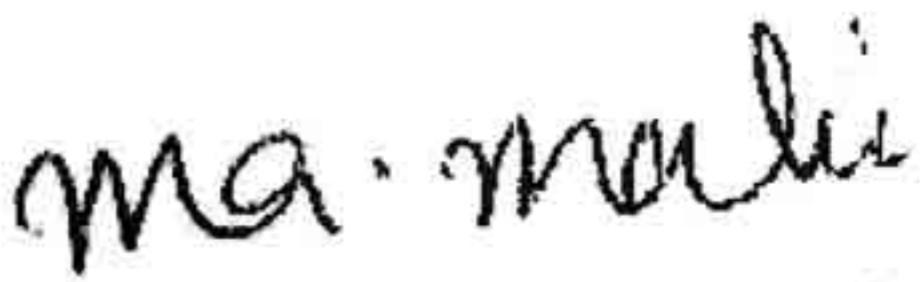
5. It is, therefore, requested that the officers / officials who are posted in the field and expose themselves to inefficiency may be reported to the competent authority to proceed under the disciplinary law as per laid down procedure instead of surrendering their services.


DEPUTY SECRETARY (REGULATIONS)

No. and date even:

A copy is forwarded for information and necessary action to:

1. PS to Addl. Chief Secretary, S&GAD
2. PS to Secretary Regulations, S&GAD


(MUHAMMAD ASIF MALIK)
Section Officer (Regulations-I)

5th July 2016