

TO BE SUBSTITUTED BEARING THE SAME NUMBER AND DATE



GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT
(REGULATIONS WING)

Dated Lahore, the 4th April, 2017

NOTIFICATION

No.SOR-III(S&GAD)1-15/2016. In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), Governor of the Punjab is pleased to make the following rules:

1. Short title and commencement.–

- (1) These rules may be cited as the Punjab Youth Affairs, Sports, Archaeology & Tourism Department (Tourist Service Dying Cadre) Employees Service Rules, 2017.
- (2) They shall come into force at once.

2. Method of recruitment.– The method of recruitment, minimum qualification, age limit and other incidental matters for the posts in the functional unit shall be such as are given in the Schedule appended to these rules.

DR. MUHAMMAD SALEH TAHIR
SECRETARY (REGULATIONS) S&GAD

No.SOR-III(S&GAD)1-15/2016

Dated Lahore, the 17th April, 2017

A copy is forwarded for information and necessary action to:-

1. The Secretaries, Government of the Punjab,
 - i) Finance Department.
 - ii) Law & Parliamentary Affairs Department.
 - iii) Youth Affairs, Sports, Archeology & Tourism Department.
 - iv) Management & Professional Development Department.
2. The Accountant General, Punjab, Lahore.
3. The Secretary, Punjab Public Service Commission, Lahore.
4. The Deputy Secretary (Reg:), Law & Parliamentary Affairs Department.
5. The Deputy Secretary (PC), Finance Department, Lahore.
- ✓ 6. The System Analyst (O&M Wing), S&GA Department, Lahore with the request to incorporate the above mentioned amendments in the database created in the O & M Wing, S&GAD.
7. The Private Secretaries to the Governor Punjab / Chief Minister / Chief Secretary / Additional Chief Secretary and Secretary (Services), S&GAD.
8. The Superintendent, Government Printing Press Punjab, Lahore with the request to get published this notification in the Official Gazette and supply 20 printed copies thereof to the undersigned.

SECTION OFFICER (R-III)
GOVERNMENT OF THE PUNJAB
S&GAD


(MUHAMMAD SALEEM)
SECTION OFFICER (R-III)



**GOVERNMENT OF THE PUNJAB
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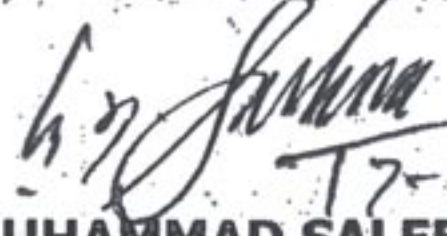
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(MUHAMMAD SALEEM)
SECTION OFFICER (R-III)



SECTION OFFICER
GOVERNMENT OF THE PUNJAB
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SCHEDULE

Name of Department	Functional Unit	Name of Post with Grade	Appointing Authority	Minimum Qualification for appointment		Method of Recruitment	Age for Initial Recruitment		Examination/ Training and other conditions required for confirmation
				Initial Recruitment	Promotion		Min.	Max.	
1	2	3	4	5	6	7	8	9	10
Youth Affairs, Sports, Archaeology and Tourism Department	Federal Functional Unit (Tourist Service Punjab)	(1) Deputy Controller (BS-18)	Administrative Secretary	(i) LLB degree (second class or Grade-C) from a University recognized by Higher Education Commission; or Master's degree (second class or Grade-C) preferably in Economics, Commerce, Public Administration or Business Administration from a University recognized by Higher Education Commission; and (ii) five years' experience as supervisor in the field of tourism, hotel management or in travel agency.	-	(i) 50% by initial recruitment; and (ii) 50% by promotion on the basis of seniority cum-fitness from amongst the Assistant Controllers (BS-17) having five years' service in BS-17.	25	35	-
-do-	-do-	(2) Assistant Controller (BS-17)	-do-	(i) LLB degree (second class or Grade-C) from a University recognized by Higher Education Commission; or Master's degree (second class or Grade-C) preferably in Economics, Commerce, Public Administration or Business Administration from a University recognized by Higher Education Commission; and (ii) two years' experience as supervisor in the field of tourism, hotel management or in travel agency business.	-	(i) 33% by initial recruitment; and (ii) 67% by promotion on basis of seniority cum-fitness from amongst the Inspectors (BS-16) having three years' service as such.	22	30	-

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-do-	-do-	(3) Inspector (BS-16)	-do-	(i) Bachelor's degree (second class or Grade-C) preferably in Economics, Commerce, Public Administration or Business Administration from a University recognized by Higher Education Commission; and (ii) three years' experience in the field of tourism, hotel management or in travel agency business.	Bachelor's degree from a University recognized by Higher Education Commission.	(i) 67% by initial recruitment; and (ii) 33% by promotion on the basis of seniority cum fitness from amongst the Assistants and Stenographers having five years' service in BS-11 and above.	18	30	-
-do-	-do-	(4) Superintendent (BS17)	-do-	-	-	By promotion on the basis of seniority cum-fitness basis from amongst the Assistants and Accountants having five years' service as such.	-	-	-
-do-	-do-	(5) Assistant (BS-16)	-do-	Bachelor's degree (second class or Grade-C) from a University recognized by Higher Education Commission.	-	(i) 50% by initial recruitment; and (ii) 50% by promotion on the basis of seniority cum-fitness from amongst the Senior Clerks having five years' service as such.	18	30	-


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-do-	-do-	(6) Stenographer (BS-14)	-do-	<p>(i) Intermediate from a recognized board;</p> <p>(ii) a speed of 70 words per minute of shorthand in English and 35 words per minute of typing in English; and</p> <p>(iii) having proficiency in MS office.</p> <p>Preference shall be given to those who have the speed of 60 words per minute of shorthand in Urdu and 25 words per minute of typing in Urdu.</p>	-	By recruitment.	initial	18	30	-
-do-	-do-	(7) Senior Clerk (BS-14)	-do-	-	-	By promotion on the basis of seniority cum-fitness from amongst the Junior Clerks having seven years' service as such.	-	-	-	-
-do-	-do-	(8) Junior Clerk (BS-11)	-do-	<p>(i) Intermediate from a recognized board;</p> <p>(ii) a speed of 25 words per minute of typing in English; and</p> <p>(iii) having proficiency in MS office.</p> <p>Preference shall be given to those who have the speed of 25 words per minute of typing in Urdu.</p>	-	By recruitment	initial	18	30	-

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-do-	-do-	(9) Driver (BS-05)	Deputy Controller	(i) Middle or Elementary passed from a recognized Board or Institute; (ii) LTV or HTV License; and (iii) five years' experience in the relevant field.	-	By recruitment.	initial	18	30	-
-do-	-do-	(10) Naib Qasid (BS-01)	Deputy Controller	Middle or Elementary passed from recognized Board or Institute.	-	By recruitment.	initial	18	30	-
-do-	-do-	(11) Chowkidar (BS-01)	Deputy Controller	Middle or Elementary passed from recognized Board or Institute.	-	By recruitment.	initial	18	30	-
-do-	-do-	(12) Sweeper (BS-01)	Deputy Controller	Literate	-	By recruitment.	initial	18	30	-

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