

**GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT**

Dated, Lahore, the 5th August, 2008

NOTIFICATION

No. SOR-III-(S&GAD)2-6/2007: In exercise of the powers conferred upon him under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), the Governor of the Punjab is pleased to direct that in the Punjab Secretariat (Ministerial Posts) Service Rules, 1982, the following amendments shall be made:

AMENDMENTS:

In the said rules, in the Schedule, for the existing entry at Sr.No.11 in column No 3, in column No. 7, the following shall be substituted:

Name of Department	Functional Unit	Name of the post with grade	Appointing Authority	Minimum Qualification for Appointment		Method of Recruitment	Age for initial recruitment		Examination, training and other conditions required for confirmation
				Initial recruitment	Promotion		Min	Max	
1	2	3	4	5	6	7	8	9	10
S&GAD	Secretariat (Ministerial Posts)	11) Junior Clerks (BS-7)	Additional Secretary (Admn)	i). Matriculation or equivalent qualification from a recognized Board. ii). A speed of 25 w.p.m in typewriting. Note: Preference shall be given to the candidates who know typewriting in Urdu at a speed of 25 w.p.m.	-	i. 80% by initial recruitment. ii. 20% by promotion on the basis of seniority-cum-fitness from amongst the employees of all categories from BS-1 to BS-4 employed in the functional unit who are:- a) Matriculates; b) Have at least 3 years experience as such; and c) Have a speed of 25 w.p.m in typewriting.	18	25	

BY THE ORDERS OF THE GOVERNOR OF THE PUNJAB

JAVAI D ASLAM

ADDITIONAL CHIEF SECRETARY

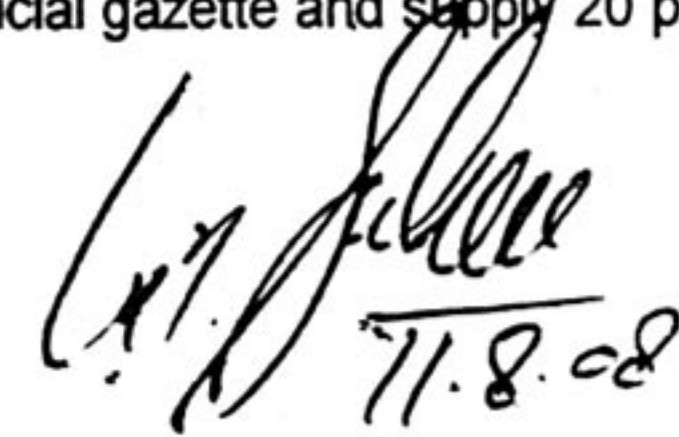


NO.SOR-III(S&GAD)2-6/2007.

Dated Lahore the 11th August, 2008.

A copy is forwarded for information and necessary action to:

1. The Secretaries, Government of the Punjab.
 - i) Finance Department.
 - ii) Law & Parliamentary Affairs Department.
2. The Registrar, Lahore High Court, Lahore.
3. The Secretary, Punjab Public Service Commission, Lahore.
4. The Accountant General, Punjab.
5. The Additional Secretary (Admn.), S&GA Department.
6. The Additional Secretary (O&R), Law & Parliamentary Affairs Department.
7. The Deputy Secretary (PC) Finance Department.
8. The System Analyst (O&M Wing) S&GA Department.
9. The Private Secretaries to the Governor Punjab/Chief Minister/ Chief Secretary/Additional Chief Secretary and Secretary (Services), S&GA Department.
10. The Superintendent, Government Printing Press Punjab, Lahore with the request to publish this notification in official gazette and supply 20 printed copies thereof to the undersigned.



Handwritten signature of Muhammad Saleem, dated 11.8.08.

(MUHAMMAD SALEEM)
SECTION OFFICER(R-III)