

GOVERNMENT OF THE PUNJAB
SERVICES AND GENERAL ADMINISTRATION DEPARTMENT
NOTIFICATION
The 7th March 1975

No. SORIII-1-19/73—In exercise of the powers conferred by section 23 of the Punjab Civil Servants Act, 1974, the Governor of the Punjab is pleased to prescribe minimum qualifications, method of recruitment and age qualifications for the ministerial posts in the Punjab Provincial Transport Authority's Office as specified in the Schedule attached herewith.

By order of the Governor of the Punjab.

MASRUR H. SANKHAN
 Chief Secretary.

SCHEDULE

Name of the Department	Functional Unit	Name of the post	Appointing Authority	MINIMUM QUALIFICATIONS		Method of recruitment	AGE FOR INITIAL RECRUITMENT		Examination/training and other conditions required for confirmation.
				By initial rec./or transfer	Promotion		Minimum	Maximum	
1	2	3	4	5	6	7	8	9	10
Transport Department.	Punjab Provincial Authority Ministerial Posts.	1. Senior Superintendent.	Chairman, Punjab, Provincial Transport Authority.	—	..	By promotion from among the persons holding posts of Superintendents in the functional unit.	
		2. Superintendents.	Ditto.	By promotion from among the persons holding posts of Assistants in the functional unit with at least five years experience as such.	
		3. Assistants	Secretary, Punjab Provincial Transport Authority.	Bachelor's degree from a recognized University.	..	(i) Fifty per cent by initial recruitment .. (ii) Fifty per cent by promotion from among persons holding posts of Senior Clerks/Steno-Typists in the functional unit with at least three years service as such.	18 years.	25 Years.	
		4. Senior Clerks.	Ditto.	By promotion from among persons holding posts of Junior Clerks in the functional unit with at least two years service as such.	

Note—A common seniority list shall be maintained of Senior Clerks and Steno-Typists for the purpose of promotion to the posts of Assistants. Where the date of continuous service of Senior Clerk and a Steno-Typist is the same, the Senior Clerk shall be deemed to be senior to the Steno-Typists.

Name of the Department	Functional Unit	Name of the post	Appointing authority	MINIMUM QUALIFICATIONS			AGE FOR INITIAL RECRUITMENT			Examination/training and other conditions required for confirmation.
				By initial selection or transfer	Promotion	Method of recruitment	Minimum	Maximum		
1	2	3	4	5	6	7	8	9	10	
		5. Junior Clerks.	Secretary Punjab Provincial Transport Authority.	Matriculation or an equivalent qualification from a recognised University or Board with a typing speed of twenty five words per minute.	..	By initial recruitment	.. 18 years	.. 25 years	..	
		6. Steno-Typists.	Ditto. ..	(i) Matriculation or an equivalent qualification from a recognised University or Board; and (ii) a speed of eighty words per minute in short-hand and in typing in English thirty five words per minute.	..	By initial recruitment	.. 18 years	.. 25 years	..	