



**GOVERNMENT OF THE PUNJAB
SERVICE & GENERAL ADMINISTRATION
DEPARTMENT
(REGULATIONS WING)**

Dated Lahore, the 24th April, 2012

NOTIFICATION

No.SOR-III(S&GAD)1-6/2012. In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), Governor of the Punjab is pleased to make the following rules:

1. Short title and commencement.— (1) These rules may be cited as the Punjab I & C Wing, S&GAD (Computerization Wing) Service Rules 2012.

(2) They shall come into force at once.

2. Method of recruitment etc.— The method of recruitment, minimum qualification, age limit and other incidental matters for the posts of the functional unit shall be such as given in the Schedule appended to these rules.


**MUHAMMAD ILYAS
SECRETARY (REGULATIONS), S&GAD**

No.SOR-III(S&GAD)1-6/2012

Dated Lahore, the 7th May, 2012

A copy is forwarded for information and necessary action to:-

1. The Secretaries, Government of the Punjab,
 - i) Finance Department.
 - ii) Law & Parliamentary Affairs Department.
 - iii) I & C Wing, S&GA Department.
2. The Accountant General, Punjab, Lahore.
3. The Secretary, Punjab Public Service Commission, Lahore.
4. The Deputy Secretary (Reg:), Law & Parliamentary Affairs Department.
5. The Deputy Secretary (PC), Finance Department, Lahore.
6. The System Analyst (O&M Wing), S&GA Department, Lahore with the request to incorporate the above mentioned service rules in the database created in the O & M Wing.
7. The Private Secretaries to Governor Punjab / Chief Minister / Chief Secretary / Additional Chief Secretary and Secretary (Services), S&GAD.
8. The Superintendent, Government Printing Press Punjab, Lahore with the request to get published this notification in the Official Gazette and supply 20 printed copies thereof to the undersigned.


(MUHAMMAD SALEEM)
SECTION OFFICER (R-III)

SCHEDULE

(See rule 2)

Name of the Department	Functional Unit	Name of the Post	Appointing Authority	Minimum Qualification for Appointment By		Method of recruitment	Age for Initial Recruitment		Examination / Training and other conditions required for confirmation
				Initial recruitment	Promotion		Min	Max	
1	2	3	4	5	6	7	8	9	10
S&GAD	I & C Wing	Network System Engineer (BS-17)	Additional Chief Secretary	i) Master's Degree (first division or grade-B) in Computer Science or Information Technology or four years Bachelor's Degree (first division or grade-B) in Computer Science or Information Technology from a recognized University; and ii) Three years experience of network administration or troubleshooting in a reputable public or private sector organization. Note:- Preference shall be given to those who are MSCE, CCNA certified.	-	By initial recruitment or by transfer.	25	32	-
- do -	- do -	Data Entry Operator (BS-12)	Additional Secretary (Admn)	Intermediate in Computer Science (ICS) (second division) from a recognized Board with at least 30 w.p.m. typing speed on Computer; or F.A. / F.Sc. (second division) from a recognized Board and at least three months Computer training in MS Office from TEVTA or any other recognized institute with 30 w.p.m. typing speed on computer.	-	By initial recruitment or by transfer.	18	25	-



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