



**GOVERNMENT OF THE PUNJAB  
SERVICES & GENERAL ADMINISTRATION  
DEPARTMENT  
(REGULATIONS WING)**

Dated Lahore, the 10<sup>th</sup> August, 2016

**NOTIFICATION**

**No.SOR-III(S&GAD)1-19/2008(P).** In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act 1974 (VIII of 1974), Governor of the Punjab is pleased to make the following rules:

**1. Short title and commencement.**— (1) These rules may be cited as the Punjab Building Research Stations and Quality Control Cell Service Rules 2016.

(2) They shall come into force at once.

**2. Method of recruitment.**— The method of recruitment, minimum qualification, age limit and other incidental matters for the posts of the functional unit shall be such as given in the Schedule appended to these rules.

**3. Repeal.** — The Punjab Building Research Station (Research Posts) Recruitment Rules 1979 and the Punjab Buildings Department (Quality Control Cells) Service Rules 1981 are hereby repealed.

**DR. MUHAMMAD SALEH TAHIR  
SECRETARY (REGULATIONS) S&GAD**

**No.SOR-III(S&GAD)1-19/2008(P)**

**Dated Lahore, the 16<sup>th</sup> August, 2016**

A copy is forwarded for information and necessary action to:-

1. The Secretaries, Government of the Punjab,
  - i) Finance Department.
  - ii) Law & Parliamentary Affairs Department.
  - iii) Communication & Works Department.
  - iv) Management & Professional Development Department.
2. The Accountant General, Punjab, Lahore.
3. The Secretary, Punjab Public Service Commission, Lahore.
4. The Deputy Secretary (Reg:), Law & Parliamentary Affairs Department.
5. The Deputy Secretary (PC), Finance Department, Lahore.
6. The System Analyst (O&M Wing), S&GA Department, Lahore with the request to incorporate the above mentioned amendments in the database created in the O&M Wing, S&GAD.
7. The Private Secretaries to the Governor Punjab / Chief Minister / Chief Secretary / Additional Chief Secretary and Secretary (Services), S&GAD.
8. The Superintendent, Government Printing Press Punjab, Lahore with the request to get published this notification in the Official Gazette and supply 20 printed copies thereof to the undersigned.

**SECTION OFFICER (R-III)  
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**(MUHAMMAD SALEEM)  
SECTION OFFICER (R-III)**

# SCHEDULE

Name of the Department	Functional unit	Name of the post with Basic Scale	Appointing Authority	Minimum qualification for appointment by		Method of recruitment	Age for initial recruitment		Examination /training and other conditions required for confirmation
				Initial recruitment	Promotion		Min.	Max.	
1	2	3	4	5	6	7	8	9	10
C&W Department	Building Research Station and Quality Control Cell	1. Director (BS-19)	Chief Minister	-	(i) Ph.D. in Civil Engineering from a University recognized by Higher Education Commission with three years' service in the research related field; or (ii) M.Sc. in Civil Engineering from a University recognized by Higher Education Commission with five years' service in the related field out of which at least three year service must be as Senior Research Officer or Deputy Director; or (iii) Ph.D. in Physics, Chemistry or Engineering Geology from a University recognized by Higher Education Commission with five years' service in the research in the related field out of which at least three years' service must be as Senior Research Officer or Deputy Director; or (iv) Master's degree (second division) in Physics, Chemistry or Engineering Geology from a University recognized by Higher	By promotion on the basis of selection on merit from amongst Senior Research Officers or Deputy Directors who have successfully completed six weeks in-service training course from Government Engineering Academy Punjab.  If none is available for promotion then by posting of a suitable Superintending Engineer from C & W Department.	-	-	-


  
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					Education Commission with at least twelve years' service in the functional unit; or (v) B.Sc. in Civil Engineering from a University recognized by Higher Education Commission with twelve years' service in the functional unit out of which at least seven years' service must be as Senior Research Officer or Deputy Director.				
-do-	-do-	2. Senior Research Officer/ Deputy Director (BS-18)	Administrative Secretary	(i) Ph.D. in Civil Engineering, Chemistry, Physics or Engineering Geology from a University recognized by Higher Education Commission; (ii) M.Sc. in Civil Engineering from a University recognized by Higher Education Commission with three years' experience of research in the relevant field; or (iii) M.Sc. (first division) or B.S (first division) in Physics, Chemistry or Engineering Geology from a University recognized by Higher Education Commission with five year' experience of building research.	(i) M.Sc. or BS (second division) in physics, Chemistry or Engineering Geology from a University recognized by Higher Education Commission; or (ii) B.Sc. (second division) in Civil Engineering from a University recognized by Higher Education Commission.	By promotion on basis of seniority-cum-fitness from amongst Junior Research Officers, Assistant Research Officers or Assistant Directors who have five years' service in the functional unit and have successfully completed eight weeks in-service training course from Government Engineering Academy Punjab.  If none is available for promotion then by initial recruitment.	28	40	Successful completion of four months post induction training course from Government Engineering Academy Punjab.
	-do-	3. Junior Research Officer/ Assistant Research Officer/Assistant	-do-	(i) M.Sc. (first division) or B.S (first division) in Physics, Chemistry or	B.Sc. or B.S (second division) in Physics, Chemistry or Engineering Geology	By promotion on the basis of seniority-cum-fitness from amongst Research Assistants who	21	28	Successful completion of four months post induction

  
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		Director (BS-17)		Engineering Geology from a University recognized by Higher Education Commission; or  (ii) B.Sc. (second division) in Civil Engineering from a University recognized by Higher Education Commission.	from a University recognized by Higher Education Commission.	have five years' experience in research and have successfully completed eight weeks in-service training course from Government Engineering Academy Punjab.  If none is available for promotion then by initial recruitment.			training course from Government Engineering Academy Punjab, Lahore.
-do-	-do-	4. Superintendent (BS-17)	-do-	-	-	By promotion on the basis of seniority-cum-fitness from amongst Assistants, Head Clerks and Stenographers with five years' service as such.  Note: If the date of continuous appointment of an Assistant or Head Clerk and Stenographer is the same, the Assistant and Head Clerk shall be deemed to be seniors to the Stenographer	-	-	-
-do-	-do-	5. Research Assistant (BS-16)	-do-	(i) B.S or B.Sc. (first division) in Chemistry, Physics or Statistic from a University recognized by Higher Education Commission; or  (ii) B.Sc. (first division) in Engineering Geology from a University recognized by Higher Education Commission.	Higher Secondary School Certificate in Physics, Chemistry or Statistics from a recognized Board.	(i) 65% by initial recruitment; and (ii) 35% by promotion on the basis of seniority-cum-fitness from amongst Lab Assistants with six years' service as such.	21	25	Successful completion of four months post induction training course from Government Engineering Academy Punjab, Lahore.
-do-	-do-	6. Computer Programmer (BS-16)	-do-	MCS (first division) from a University recognized by Higher Education Commission with three years' experience in	BCS (second division) or MIT (second division) from a University recognized by Higher Education Commission and has knowledge of	By promotion on the basis of seniority-cum-fitness from amongst the Computer Operators with four years' service as such in the functional	21	25	

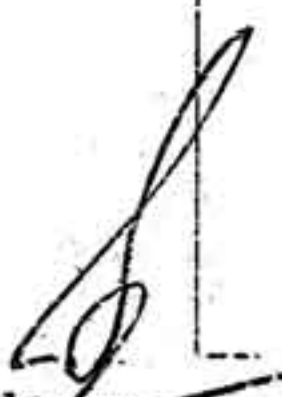
  
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				programming	programming	unit. If none is available for promotion then by initial recruitment.			
-do-	-do-	7. Head Assistant (BS-16) Clerk/	-do-			By promotion on the basis of seniority-cum-fitness from amongst the Sub-Divisional Clerks and Senior Clerks in the functional unit having knowledge to operate the computer with three years' service as such.	-	-	-
-do-	-do-	8. Senior Clerks/ Sub-Divisional clerks (BS-14)	Director			By promotion on the basis of seniority-cum-fitness from amongst Junior Clerks in the functional unit having knowledge to operate the computer and two years' service as such.	-	-	-
-do-	-do-	9. Stenographer (BS-14)	-do-	(i) Higher Secondary School Certificate (second division) from a recognized Board having knowledge to operate computer; and (ii) a speed of 80 words per minute of shorthand and 35 words per minute in typing.		By initial recruitment.	18	25	-
-do-	-do-	10. Computer Operator (BS-12)	-do-	(i) BCS (second division) from a University recognized by Higher Education Commission; and (ii) a speed of 40 words per minute in typing.		By initial recruitment.	18	25	-

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-do-	-do-	11. Junior Clerk (BS-11)	-do-	(i) Higher Secondary School Certificate or equivalent qualification from a recognized Board having knowledge to operate computer; and  (ii) a speed of 25 words per minute in typing.	Secondary School Certificate from a recognized Board.	(i) 80% by initial recruitment; and  (ii) 20% by promotion on the basis of seniority-cum-fitness from amongst Daftaries and Naib Qasids having knowledge to operate computer with a speed of 25 words per minute in typing.  If none is available for promotion then by initial recruitment.	18	25	
-do-	-do-	12. Sub-Engineer (BS-11)	-do-	Diploma in Civil Technology (second division) with three years' experience in relevant field.	-	By initial recruitment.	18	25	-
-do-	-do-	13. Instrument Mechanic (BS-8)	-do-	Diploma in Mechanical, Electronic or Instrumentation Technology from a recognized institute with three years' experience in the relevant field.	-	By initial recruitment.	18	25	-
-do-	-do-	14. Documentation Assistant (BS-8)	-do-	(i) Higher Secondary School Certificate from a recognized Board; and  (ii) one year Diploma or Certificate in Library Science from a recognized institute.	-	By initial recruitment.	18	25	-
-do-	-do-	15. Photographer (BS-8)	-do-	(i) Secondary School Certificate from a recognized Board with practical knowledge of various processes of photography; and  (ii) five years' experience in photography.	-	By initial recruitment.	18	25	-

  
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-do-	-do-	16. Storekeeper (BS-6)	-do-	(i) Secondary School Certificate from a recognized Board; and  (ii) two years' experience of handling scientific or technical stores and maintenance of its accounts.	-	By initial recruitment.	18	25	-
-do-	-do-	17. Lab Assistant (BS-6)	-do-	Secondary School Certificate with Science (second division) from a recognized Board.	Secondary School Certificate with Science from a recognized Board.	(i) 67% by initial recruitment; and (ii) 33% by promotion on the basis of seniority-cum-fitness from amongst the Lab Attendants having five years' experience.	18	25	-
-do-	-do-	18. Lath Assistant (BS-6)	-do-	Certificate in Lathing and Turning from a recognized institute.	-	By initial recruitment.	18	25	-
-do-	-do-	19. Tracer (BS-5)	-do-	Secondary School Certificate (second division) from a recognized Board with certificate in trade and knowledge of Auto Cad (Civil).	-	By initial recruitment.	18	25	-
-do-	-do-	20. Data Entry/ Computer Operator (BS-5)	-do-	Secondary School Certificate (second division) from a recognized Board with certificate in trade from a recognized institute.	-	By initial recruitment.	18	25	-
-do-	-do-	21. Fitter (BS-5)	-do-	Literate with certificate in trade (one year) from a recognized institute or two years' experience of work in a workshop.	-	By initial recruitment.	18	25	-
-do-	-do-	22. Carpenter (BS-5)	-do-	Literate with three years' experience as carpenter.	-	By initial recruitment.	18	25	-
-do-	-do-	23. Driver (BS-4)	-do-	(i) Literate and has ability to maintain log book; and  (ii) LTV license with five	-	By initial recruitment	18	25	-

  
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				years' experience of driving.					
-do-	-do-	24. Lab Attendant (BS-1)	-do-	Middle pass.	-	By initial recruitment.	18	25	-
-do-	-do-	25. Naib Qasid (BS-1)	-do-	Literate.	-	By initial recruitment.	18	25	-
-do-	-do-	26. Skilled Coolie (BS-1)	-do-	Certificate in trade of carpenter from a recognized institute.	-	By initial recruitment.	18	25	-
-do-	-do-	27. Coolie (BS-1)	-do-	Certificate in trade of masonry work from a recognized institute.	-	By initial recruitment.	18	25	-
-do-	-do-	28. Chowkidar (BS-1)	-do-	Literate.	-	By initial recruitment.	18	25	-
-do-	-do-	29. Mali (BS-1)	-do-	Literate.	-	By initial recruitment.	18	25	-
-do-	-do-	30. Sweeper (BS-1)	-do-	Literate.	-	By initial recruitment.	18	25	-

  
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