



GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT (REGULATIONS / O & M WING)

Dated Lahore the 26th January, 2016

NOTIFICATION

No. SO (ERB)9-1/2016/CARC. On the recommendations of Contract Appointment Regulations Committee (CARC), Chief Minister, Punjab has been pleased to approve eligibility criteria for the posts of Debt management Unit (DMU), under Finance Department **on contract basis**, in accordance with the provisions of Contract Appointment Policy, 2004 as contained in the **Appendix**.

Dr. Muhammad Saleh Tahir
Secretary (Regulations), S&GAD

No. & Date Even:

A copy is forwarded for information to:-

② *Revised*
26/1/16

1. The Secretary to Chief Minister, Punjab.

2. The Secretary, Government of the Punjab, Finance Department w.r.t his letter dated 30.12.2015.

Arif
PS 22/1

3. The Accountant General, Punjab, Lahore.

e/c *Ahmed*
SECTION OFFICER (ERB)

RECRUITMENT NOTICE FOR THE POSTS OF "DEBT MANAGEMENT UNIT" (DMU) UNDER FINANCE DEPARTMENT

Sr. No.	Department	Function / Unit	Name of posts	Appointing Authority	Qualification and Experience	Age limit
1	Finance Department	Debt Management Unit	Debt Management Specialist (01)	Chief Minister	(i) MBA (Finance)/MSC Finance/CFA/CA from a HEC recognized University. (ii) A minimum of 8 years' experience, including experience in one or more of the following areas - a) Investment Banking or Investment Management in a government or international organization; b) Public debt policy including debt management strategy formulation and implementation; c) Risk Management frameworks and financial analysis; d) Market knowledge related to development of domestic debt market and functioning of international capital markets. e) Experience in designing Medium Terms Debt Management Strategy is preferable.	30-35
2	Finance Department	Debt Management Unit	Financial Analyst (02)	Finance Secretary	(i) MBA (Finance)/MSC Finance/CFA/CA from a HEC recognized university. (ii) Having at least five (5) years' experience in relevant field from public sector/ private sector or an international organization. (iii) Proficient in the use of MS Office particularly Excel, Word and PowerPoint	30-45
3.	Finance Department	Debt Management Unit	Data Manager (01)	Finance Secretary	(i) B.A. / B.Sc. from a recognized university. (ii) Having at least seven (7) years' experience in the relevant field. (iii) Proficient in the use of MS Office particularly Excel, Word and PowerPoint.	25-45
4.	Finance Department	Debt Management Unit	Office Assistant (01)	Finance Secretary	Graduation (Second Division) from a recognized university.	18-30

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