

**GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT**

Dated Lahore, the 3rd June, 2008.

NOTIFICATION

No. **SOR-III (S&GAD) 1-12/2005** In exercise of the powers conferred upon him under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), the Governor of the Punjab is pleased to direct that the following rules shall be made:-

1. **Short title and commencement.-** (1) These rules may be cited the Directorate General of Sports, Punjab Service Rules, 2008.
(2) They shall come into force at once.
2. The method of recruitment, minimum qualification, age limit and other matters relating to the posts shall be as given in the Schedule.
3. The Directorate General of Sports, Punjab Service Rules, 2006 are hereby repealed.

**BY THE ORDER OF THE GOVERNOR OF THE PUNJAB
JAVAID ASLAM
ADDITIONAL CHIEF SECRETARY**

NO.SOR-III(S&GAD)1-12/2005.

Dated Lahore the 11th June, 2008.

A copy is forwarded for information and necessary action to:

1. The Secretaries, Government of the Punjab,
 - i. Finance Department.
 - ii. Sports Department.
 - iii Law & P.A. Department.
2. The Registrar, Lahore High Court, Lahore.
3. The Secretary, Punjab Public Service Commission, Lahore.
4. The Additional Secretary (O&R), Law & P.A. Department.
5. The Deputy Secretary (PC) Finance Department.
6. The System Analyst(O&M Wing), S&GA Department.
7. The Private Secretaries to the Governor Punjab/Chief Minister/ Chief Secretary/Additional Chief Secretary and Secretary (Services), S&GA Department.
8. The Superintendent, Government Printing Press Punjab, Lahore with the request to publish this notification in official gazette and supply 20 printed copies thereof to the undersigned.


11.6.08

**(MUHAMMAD SALEEM)
SECTION OFFICER(R-III)**

SCHEDULE

Name of Department	Functional Unit	Name of Post	Appointing Authority	Minimum Qualification for Appointment		Method of Recruitment	Age for Initial Recruitment		Examination/ Training and other conditions required for confirmation
				Initial Recruitment	Promotion		Min	Max	
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
Sports Department	Directorate General of Sports Punjab.	1. Director Sports & Coaching	Chief Minister	(i) Master's degree in Sports Sciences/Physical Education from a recognized University. (ii) 12 years experience in Sports and General Administration including 7 years experience as player/organizer minimum at Provincial level. (iii) Preferably having participated at International level as player/organizer.		(i) By promotion on seniority-cum-fitness basis from amongst Deputy Director Sports & Coaching/Senior Coaches in the functional unit having at least 5 years experience as such. (ii) If none is available for promotion then by initial recruitment or by transfer.	35	45	-do-
-do-	-do-	2. Director (Admn)	Chief Minister	(i) Master's degree in Administrative / Social Sciences/ Physical Education. (ii) 12 years experience in Sports and General Administration.		(i) By promotion on seniority-cum-fitness basis from amongst Deputy Directors (Admn)/ Deputy Directors (Planning & Development)/Deputy Directors (Budget & Accounts)/District Officers (Sports) in the functional unit having at least 5 years experience as such. (ii) If none is available for promotion then by initial recruitment.	35	45	-do-
-do-	-do-	3. Deputy Director(Admn) / Deputy Director (Planning & Development) / Deputy Director	Administrative Secretary	(i) Master's degree in Administrative / Social Sciences/ Physical Education. (ii) 5 years experience in Sports and General Administration.		(i) By promotion on seniority-cum-fitness basis from amongst Assistant Directors (Admn)/Assistant Directors (Planning & Development)/Assistant Directors(Budget & Accounts)/District Sports Officers in	28	40	-do-

		(Budget & Accounts) / District Officer (Sports)				the functional unit with 5 years experience as such. (ii) If none is available for promotion then by initial recruitment.			
-do-	-do-	4. Deputy Director Sports & Coaching/ Senior Coach	-do-	(i) Master's degree in Sports Sciences/ Physical Education. (ii) 5 years experience in Sports and General Administration.		(i) By promotion on seniority-cum-fitness basis from amongst Assistant Directors (Sports & Coaching)/Assistant Directors (Training) / Provincial Coaches in the functional unit with 5 years experience as Provincial Coach. (ii) If none is available for promotion then by initial recruitment.	28	40	-do-
-do-	-do-	5. Assistant Director(Admn)/ Assistant Director (Planning & Development)/ District Sports Officer.	-do-	(i) Master's degree in Administrative/Social Sciences/ Physical Education. (ii) 3 years experience in Sports and General Administration.		(i) 10% by initial recruitment. (ii) 90% by promotion on seniority-cum-fitness basis from amongst Tehsil Sports Officers/Officers Incharge / Administrators / Caretakers having three years experience in the functional unit. (iii) If none is available for promotion then by initial recruitment.	25	35	-do-
-do-	-do-	6 Assistant Director Sports & Coaching / Provincial Coach / Assistant Director (Training).	-do-	Master's degree in Sports Sciences/ Physical Education with 3 years experience in Sports Training & Coaching OR Graduate(at least 2 nd Division) from a recognized University and International player.		(i) By promotion on seniority-cum-fitness basis from amongst District Coaches having 3 years service in the functional unit. (ii) If none is available for promotion then by initial recruitment.	25	35	-do-
-do-	-do-	7. Assistant Director Budget & Accounts	-do-	Master's degree in Administrative Sciences / MBA /M.Com from a recognized University with 2 years experience in accounts matters; OR B.Com with 5 years experience in accounts		(i) By promotion on seniority-cum-fitness basis from amongst the Superintendents/ Budget & Accounts Officers/Junior Assistant Directors in the functional unit having 3 years experience as such. (ii) If none is available for promotion then by initial recruitment.	25	35	-do-

				matters.					
-do-	-do-	8. Public Relations Officer	-do-	Master's degree in Mass Communication / Journalism from a recognized University having 2 years experience in the field.		By initial recruitment.	18	25	-do-
-do-	-do-	9. Tehsil Sports Officer/Officer Incharge / Administrator / Caretaker	-do-	(i) M.A Physical Education/Master is Sports sciences. (ii) Graduate from a recognized University and selected International player.		By initial recruitment.	18	25	-do-
-do-	-do-	10. District Coach/Coach Dring Stadium, Bahawalpur.	D.G Sports Punjab	Graduate (at least 2 nd Division) from a recognized University and University/District/Provincial level player or Matric/Intermediate from a recognized Board and exposure as an International player.		By initial recruitment.	18	30	
-do-	-do-	11. Superintendent / Budget & Accounts Officer/Junior Assistant Director.	Administrative Secretary	Graduate (at least 2 nd Division) from a recognized University with 2 years experience in the line.		(i) By promotion on seniority-cum-fitness basis from amongst the Assistants/Senior Scale Stenographers in the functional unit having 5 years experience as such. (ii) If none is available for promotion then by initial recruitment or by transfer.	18	25	
-do-	-do-	12. Supervisor	-do-	Graduate (at least 2 nd Division) from a recognized University.		By initial recruitment.	18	25	
-do-	-do-	13. Senior Scale Stenographer	D.G. Sports Punjab	Graduate (at least 2 nd Division) from a recognized University and a speed of 120 w.p.m in Shorthand in English and 40 w.p.m in Typewriting.		(i) By promotion from amongst Stenographers having speed of 120 words per minute in English Shorthand and 40 words per minute in typewriting in the functional unit. (ii) If no suitable official is available for promotion then by initial recruitment.	18	25	

-do-	-do-	14. Stenographer	-do-	(i) Intermediate or equivalent qualification from a recognized Board. (ii) A speed of 70 w.p.m. in shorthand in English and 35 w.p.m. typing speed on typewriter or on computer. (iii) Computer literate in M.S office.		By initial recruitment.	18	25	
-do-	-do-	15. Assistant	-do-	Bachelor's Degree (at least 2 nd Division) from a recognized University.		(i) 1/3 by initial recruitment (ii) 2/3 by promotion on seniority-cum-fitness basis from amongst members of the functional unit holding the posts of Senior Clerks/Junior Clerks having three years experience as such. (iii) If none is available for promotion then by initial recruitment.	18	25	
-do-	-do-	16. Accountant	-do-	B.Com (2 nd Division) from a recognized University.		By initial recruitment.	18	28	
-do-	-do-	17. Caretaker cum Store keeper / Junior Clerk.	-do-	D.Com	Matric	(i) 80% by initial recruitment. (ii) 20% by promotion on seniority-cum-fitness basis from amongst the employees in (BS-1 to 4) who possesses the Matric qualification and working in the respective functional units/offices concerned where the vacancies occur. (iii) If none is available for promotion then by initial recruitment.	18	25	
-do-	-do-	18. Electrician	-do-	Matriculation from a recognized Board and Diploma holder as an Electrician from a recognized Institute with 3 years experience.		By initial recruitment.	18	25	
-do-	-do-	19. Tubewell Mechanic	-do-	Matric with three years experience in the field.		By initial recruitment.	18	25	
-do-	-do-	20. Plumber / Carpenter	-do-	Diploma holder in Sanitary Fitting from a recognized		By initial recruitment.	18	25	

				Institute with 3 years experience as Sanitary Fitter.					
-do-	-do-	21. Imam cum Khateeb	-do-	Dars-e-Nizami from a recognized Institute with 3 years experience as Imam.		By initial recruitment.	18	30	
-do-	-do-	22. Life Guard	-do-	Selected Swimmer of District at least Primary literate and a selected swimmer registered with SBP or Swimming Association.		By initial recruitment.	18	35	
-do-	-do-	23. Daftri	-do-	Primary Pass		(i) By promotion on seniority-cum-fitness basis from amongst Naib Qasids in the functional unit. (ii) If none is available for promotion then by initial recruitment.	18	25	
-do-	-do-	24. Naib Qasid	-do-	Literate		By initial recruitment.	18	25	
-do-	-do-	25. Cook/Bearer	-do-	Matric with 3 years experience in preparing Pakistani/Continental Dishes.		By initial recruitment.	22	35	
-do-	-do-	26. Beldar/Mali/Sweeper/Chowkidar	-do-	Primary pass having knowledge of gardening with 2 years experience.		By initial recruitment.	18	30	
-do-	-do-	27. Driver	-do-	(i) Middle pass (ii) LTV driving license and (iii) LTV experience for 5 years.		By initial recruitment.	25	35	

