Dated Lahore, the 20th November, 2012

NOTIFICATION

No.SOR-III(S&GAD)1-5/2011. In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), Governor of the Punjab is pleased to make the following rules:

1.   **Short title and commencement.**- (1) These rules may be cited as the Communication and Works Department (IT Cell Posts) Service Rules 2012.

    (2)   They shall come into force at once.

2.   **Method of recruitment.**- The method of recruitment, minimum qualifications, age limit and other incidental matters for the posts of the functional unit shall be such as given in the Schedule appended to these rules.

SHAHNAZ NAWAZ
SECRETARY (REGULATIONS), S&GAD

No.SOR-III(S&GAD)1-5/2011   Dated Lahore, the 5th December, 2012

A copy is forwarded for information and necessary action to:-

1.   The Secretaries, Government of the Punjab,
     i)   Finance Department.
     ii)   Law & Parliamentary Affairs Department.
     iii)   Communication & Works Department.
2.   The Accountant General, Punjab, Lahore.
3.   The Secretary, Punjab Public Service Commission, Lahore.
4.   The Deputy Secretary (Reg:), Law & Parliamentary Affairs Department.
5.   The Deputy Secretary (PC), Finance Department, Lahore.
6.   The System Analyst (O&M Wing), S&GA Department, Lahore with the request to incorporate the above mentioned service rules in the database created in the O&M Wing.
7.   The Private Secretaries to the Governor Punjab / Chief Minister / Chief Secretary/Additional Chief Secretary and Secretary (Services), S&GAD.
8.   The Superintendent, Government Printing Press Punjab, Lahore with the request to get published this notification in the Official Gazette and supply 20 printed copies thereof to the undersigned.

(MUHAMMAD SALEEM)
Section Officer (Reg-III), S&GAD

SCHEDULE

Name of the Department	Functional Unit	Name of the Post with Grade	Appointing Authority	Minimum Qualification for Appointment		Method of recruitment	Age for initial recruitment		Examination, Training & other Conditions required for confirmation
				By Initial recruitment	By Promotion		Min	Max	
1	2		4	5	6	7	8	9	10
C & W Department	I.T. Cell	System Network Administrator (BS-18)	Administrative Secretary	i) Master's Degree (first division or grade-B) in Computer Science or Information Technology or four years Bachelor's Degree (first division or grade-B) in Computer Science or Information Technology from a recognized University; and ii) five years experience in the field of Electronic Data Processing or IT or system analysis or computer programming or administration of database. **Note:** Preference shall be given to those who have experience of modern IT tools and technologies in software development.	-	By initial recruitment.	25	35	As may be prescribed by the Government.
- do -	- do -	System Network Engineer (BS-17)	- do -	i) Master's Degree (first division or grade-B) in Computer Science or Information Technology or four years Bachelor's Degree (first division or grade-B) in Computer Science or Information Technology or equivalent from a recognized University; and ii) three years experience of network administration or troubleshooting in a reputable public / private sector organization. **Note:** Preference shall be given to those who are MSCE, CCNA certified.	-	By initial recruitment.	25	30	- do -
- do -	- do -	Database Administrator (BS-17)	- do -	i) Master's Degree (first division or grade-B) in Computer Science or Information Technology or four years Bachelor's Degree (first division or grade-B) in Computer Science or Information Technology from a recognized University; and ii) three years experience of database administration or troubleshooting. **Note:** Preference shall be given to those who are MSCE, CCNA certified.		By initial recruitment.	25	30	- do -
- do -	- do -	Data Entry Operator (BS-12)	- do -	i) Intermediate in Computer Science (ICS) or equivalent qualification from a recognized Board; and ii) At least three months Computer training in MS Office from TEVTA or any other recognized institute with 30 words per minute typing speed on computer.		By initial recruitment.	18	25	- do -