



No.DS(O&M)(S&GAD)5-3/2013  
GOVERNMENT OF THE PUNJAB  
SERVICES AND GENERAL ADMINISTRATION  
DEPARTMENT (REGULATIONS WING)

Dated, Lahore the 2nd March, 2013

To

1. All Administrative Secretaries in the Punjab.
2. All Heads of Autonomous Bodies in the Punjab.

**SUBJECT: APPOINTMENT OF CONTRACTEES IN BS-16 AND ABOVE  
ON REGULAR BASIS IN AUTONOMOUS BODIES**

The Chief Minister, Punjab has been pleased to approve that Committee constituted vide this Department's letter No. DS(O&M)(S&GAD)5-3/2004/CONTRACT(MF) dated 28.2.2012 shall determine the eligibility and suitability of contract employees in BS-16 and above working in the Autonomous Bodies in the Punjab for their appointment on regular basis. The contract employees appointed prior to 01.03.2013 may be considered by the above mentioned Committee keeping in view the following:

- (a) A regular vacancy is available for appointment of contractee on regular basis.
- (b) Appointments were made after advertisement of the vacancies in newspapers, and in the prescribed manner.
- (c) The appointment of contractee was made as per provision of the relevant service rules. In case no such rules have been framed, the same should be framed before consideration of appointment of contractee on regular basis.
- (d) The contractee is domiciled of the Province of the Punjab.
- (e) The appointment on regular basis shall be subject to the verification of character and antecedents of the contractee to the satisfaction of the appointing authority.
- (f) The contractee, being considered for regular appointment, must be in good mental and bodily health and free from any physical defect likely to interfere with the discharge of his duties. A candidate who, after such medical examination as prescribed by the respective autonomous body is declared not fit' by the examination authority, shall not be appointed, on regular basis.
- (g) Performance of the contractees remained satisfactory during the contract period.
- (h) The Appointing Authorities may ensure that the degrees, diplomas, certificates or other relevant documents required for appointment are not bogus/forged

3. After scrutiny of the cases, the recommendations of the Committee shall be sent to the respective Appointing Authority in the concerned Autonomous Body for appointment on regular basis of the contractees.

4. The appointment on regular basis shall be made by the Appointing Authorities after completion of above said scrutiny.

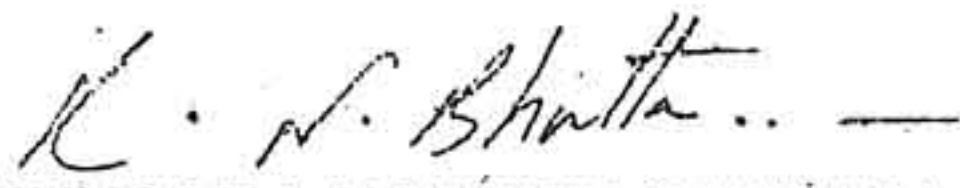
BY THE ORDER OF THE CHIEF MINISTER, PUNJAB

SHAHNAZ NAWAZ  
SECRETARY (REGULATIONS), S&GAD

No. and Date Even:

Copy is forwarded for information and necessary action to:-

- (i) The Principal Secretary to the Governor, Punjab.
- (ii) The Principal Secretary to Chief Minister, Punjab.
- (iii) The Secretary (Implementation) to Chief Minister, Punjab.
- (iv) PS to Chief Secretary, Punjab.
- (v) PSO to Additional Chief Secretary, Punjab.
- (vi) PS to Secretary (Services), S&GAD.
- (vii) PA to All Additional Secretaries / Deputy Secretaries / Section Officers in the S&GAD.
- (viii) PS to Accountant General Punjab, Lahore.
- (ix) All District Accounts Officers in the Punjab.

  
(RUKHSANA NADEEM BHUTTA) ·  
Additional Secretary (PP&CM), S&GAD