



No.05(O&M)5-3/2004/CONTRACT(MF)
GOVERNMENT OF THE PUNJAB
SERVICES AND GENERAL ADMINISTRATION
DEPARTMENT (REGULATIONS WING)

Dated, Lahore the 10th November, 2010

To

1. All Provincial Ministers, Punjab.
2. The Senior Member, Board of Revenue, Punjab.
3. The Additional Chief Secretary, Punjab.
4. All Administrative Secretaries in the Punjab.
5. All Commissioners in the Punjab.
6. The Provincial Police Officer, Punjab.
7. The Registrar, Lahore High Court, Lahore.
8. All District Coordination Officers in the Punjab.
9. All Heads of Attached Departments in the Punjab.
10. The Secretary, Provincial Assembly, Punjab.
11. The Secretary, Punjab Public Service Commission, Lahore.
12. The Registrar, Punjab Service Tribunal, Lahore.
13. The Secretary, Chief Minister's Inspection Team, Lahore.
14. The Accountant General, Punjab, Lahore.
15. All District Accounts Officers in the Punjab.

**SUBJECT: APPOINTMENT OF CONTRACTEES IN BS-16 AND ABOVE
ON REGULAR BASIS**

Kindly refer to the subject noted above.

2. The question regarding appointment of contractees in BS-16 and above on regular basis has been under consideration of the Government of the Punjab. The Chief Minister, Punjab has been pleased to approve the following guidelines for appointment of contractees in BS-16 and above on regular basis excluding those contractees in BS-16 and above who are working against posts in various projects / programmes / PMUs / PMOs and other time-bound (one-time) development activities:-

- (a) The contract employees appointed as per service rules, on the recommendations of the Punjab Public Service Commission, are to be considered for appointment on regular basis. For this purpose, concerned Administrative Departments shall submit cases of employees for their appointment on regular basis to the Chief Minister, Punjab through the Regulations Wing, S&GAD and Finance Department. While submitting such cases to the Chief Minister it may be ensured that the contract appointments were made in accordance with the provisions of the service

rules regarding age limit, qualifications and experience wherever prescribed. The appointments on regular basis may be recommended on case to case basis keeping in view the performance of the individual employee.

- (b) The contract employees, who were appointed as per eligibility criteria, and on the recommendations of the Punjab Public Service Commission, are to be considered for appointment on regular basis, subject to the condition that the concerned Administrative Department shall first get the service rules of the posts framed at the earliest and then submit the cases to the Chief Minister of the contract employees who fulfill the conditions of service rules regarding age limit, qualification and experience wherever prescribed. Summaries shall be submitted to the Chief Minister, Punjab through the Regulations Wing, S&GAD and Finance Department. The appointments on regular basis may be recommended keeping in view performance of the contractees falling in this category.
- (c) The cases of contract employees in BS-16 and above, who were appointed on the recommendations of the respective selection committees as per provisions of the service rules, may be referred to the Punjab Public Service Commission for determining their suitability for appointment on regular basis against the posts held by the contract employees.
- (d) The contract employees, who were appointed on the recommendations of the Departmental Selection Committee and in accordance with the eligibility criteria, duly approved by the Chief Minister, Punjab, may be referred to the Punjab Public Service Commission for determining their suitability for appointment on regular basis against the posts held by the contract employees, after getting the service rules framed with the approval of the Chief Minister.

3. Further necessary action may be taken accordingly.



(MUHAMMAD ILYAS)
Secretary (Regulations), S&GAD

CC:

- (1) The Chief Secretary, Punjab.
- (2) The Principal Secretary to Governor, Punjab.
- (3) The Secretary to Chief Minister, Punjab.
- (4) P.S. to Secretary Establishment Division, Government of Pakistan.
- (5) P.S. to Chief Secretary Sindh, Balochistan and Khyber Pakhtunkhwa.
- (6) All Additional Secretaries / Deputy Secretaries in the S&GAD.
- (7) The Superintendent, Government Printing Press, with the request to publish this circular letter in the Gazette and provide 20 copies to the Regulations Wing, S&GA Department.